

TOWN OF SWAN HILLS

Box 149 Swan Hills Alberta T0G 2C0

Telephone: (780) 333-4477 Fax: (780) 333-4547

UTILITIES APPLICATION

NEW ACCOUNT # _____

ACCOUNT HOLDER

OWNER

TENANT (COMPLETE OWNER AUTHORIZATION)

OFFICE USE ONLY - ACCOUNT HOLDER - PROPERTY OWNER AS PER PROPERTY TAX			ROLL #
APPLICANT - LAST NAME (OR BUSINESS NAME)	FIRST NAME	MIDDLE INITIAL	
MAILING ADDRESS			
TOWN / CITY	PROVINCE	POSTAL CODE	
TELEPHONE (RES)	CELL	OTHER	
TELEPHONE (BUSINESS)	FAX	E-MAIL	

CIVIC & LEGAL DESCRIPTION OF PROPERTY

ADDRESS	LOT	BLOCK	PLAN
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GENERAL INFORMATION

- Service Required: _____ Residential (Water, Sewer, Garbage Pick-Up) _____ Commercial/Industrial (Water, Sewer)
- I have previously had an account. _____ No _____ Yes _____ (Account # or Address)
- E-Mail** my Bi-monthly Utility Invoice to the above address (Note: Hardcopy will not be mailed) _____ No _____ Yes
- Date service required: _____

OWNER AUTHORIZATION & ACKNOWLEDGEMENT OF TENANT

I, _____, as owner of the above described property, request the Town of Swan Hills to issue my Utility Service Billings to the above tenant, and further that should my tenant not pay for such service charges, the unpaid account becomes my responsibility and I shall pay the account or the amount may be added to my property taxes. The Town will endeavor to notify me if the account is delinquent over 30 days.

Signed this _____ day of _____, 20_____.

Signature of Property Owner

Signature of Witness

CUSTOMER STATEMENT

As a customer receiving or to be receiving water (and sewer) service, I understand that:

- Only one service line per legal land unless otherwise stated, or prior notification will be given.
- I must notify the Town of Swan Hills of any service changes. (Example: Change of Address).
- I am fully responsible for protecting any pertinences, including water meters on property from tampering and freezing.
- The Town of Swan Hills has the right to enter my property for the purpose of checking pertinences.
- I am fully responsible for any service amount(s) charged to my account if I move or have not provided appropriate notification of any service disconnections or forwarding addresses.
- I agree to indemnify and save harmless the Town of Swan Hills from claims and liability resulting in water disruptions.
- As per the Town of Swan Hills By-Law No. 2011-01: Any amount owing over 90 days will be transferred to the Property Tax Roll if not paid by the due date. If you are a Tenant, a notice will be sent to the owner.

Date

Customer Signature

Signature of Witness

The personal information is collected for the purpose of Water and Sewer Hookups and is protected by the Freedom of Information and Protection of Privacy (FIOP) Act. If you have any questions about the collection, contact the Town of Swan Hills at (780) 333-4477.