Town of Swan Hills
Regular Council Meeting Minutes
December 9, 2020
Municipal Building - Council Chambers – 7:00 p.m.

COUNCIL	Mayor Craig Wilson Councillor Carol Webster Councillor Elizabeth Krawiec Councillor Terry Kuyek Councillor Daryn Watson	
ABSENT	Councillor Jeff Goebel Councillor Dan Gosselin	
ADMINISTRATION	Chief Administrative Officer, Bill Lewis Recording Secretary, Carolyn Serby	
CALL TO ORDER	The regular Council meeting on December 9, 2020 was called to order at 7:00 p.m. by Mayor Craig Wilson.	
ADDED ITEMS	Administration added a Big Lakes County Capital Funding letter as Correspondence & Information, Item 9(d).	
ADOPTION OF AGENDA	**MTN #201201** Moved by Councillor Watson to adopt the agenda as amended.	**Carried**
ADOPTION OF PREVIOUS MINUTES	**MTN #201202** Moved by Councillor Webster to adopt the minutes of the Regular Council Meeting dated November 25, 2020 as presented.	**Carried**
DELEGATIONS	There being no Delegations, Council moved to the next agenda item.	
OLD BUSINESS	There being no old business, Council moved to the next agenda item.	
NEW BUSINESS		
RFD – 2021 INTERIM BUDGET AND CAPITAL BUDGET APPROVAL	**MTN #201203** Moved by Councillor Krawiec to approve the 2021 Interim Budget and Capital Budget.	**Carried**
RFD – 3 YEAR FINANCIAL PLAN APPROVAL	**MTN #201204** Moved by Councillor Krawiec to approve the 3 Year Financial Plan for years 2021, 2022 and 2023.	**Carried**
RFD - 5 YEAR CAPITAL PLAN APPROVAL	**MTN #201205** Moved by Councillor Webster to approve the 5 Year Capital Plan for the years 2021, 2022, 2023, 2024 and 2025.	**Carried**
RFD – AUDITOR APPOINTMENT	**MTN #201206** Moved by Councillor Krawiec that Council appoint Wayne Ellerington of Ellerington LLP as the auditor for the Town of Swan Hills.	**Carried**

Mayor, Craig Wilson

Bill Lewis, CAO

RFD – DIRECTOR OF EMERGENCY MANAGEMENT APPOINTMENT	**MTN #201207** Moved by Councillor Watson that Council appoint CAO Bill Lewis as the Director of Emergency Management for the Town of Swan Hills.	**Carried**
RFD – FINANCIAL BANKING INSTITUTION	**MTN #201208** Moved by Councillor Krawiec that Council designate the Alberta Treasury Branch, Branch # 219 as its financial banking institution as per section 270(2) of the Municipal Government Act.	**Carried**
RFD – MUNICIPAL OFFICE LOCATION	**MTN #201209** Moved by Councillor Kuyek that Council name the municipal owned building located at 5536 Main Street, Swan Hills, AB as its municipal office location.	**Carried**
PROVINCIAL CAMPGROUND LEASE DISCUSSION	CAO, Bill Lewis has been in discussion with the Province regarding the leases of the campgrounds. Mr. Lewis asked Council if we were interested in taking back the campgrounds starting again next year. As the Town had previous leases, we are being given the first right of refusal. Council agreed they would be interested in campground leases again but with help from the Province. Campgrounds were not maintained for the 2020 season, therefore lots of work needs to go into these campgrounds. Mr. Lewis will go back to the Province and ask for assistance and will table this topic at a later date.	
BY-LAWS & POLICIES	There being no Bylaws and Policies, Council moved to the next agenda item.	
CORRESPONDENCE & INFORMATION	**MTN #201210** Moved by Councillor Watson to accept the correspondence and information as presented.	**Carried**
REPORTS **CAO REPORT**	**MTN #201211** Moved by Councillor Webster to accept the CAO Reports as presented.	**Carried**
FINANCIALS	**MTN #201212** Moved by Councillor Krawiec to accept the Financial Report as presented.	**Carried**
MAYOR'S REPORT	**MTN #201213** Moved by Mayor Wilson to move the Mayor's verbal report as information.	**Carried**
COUNCILLOR REPORTS	**MTN #201214** Moved by Councillor Watson to accept the verbal reports presented by Council as information.	**Carried**
IN CAMERA	There being no requests for In Camera, Council moved to the next agenda item.	

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QUESTION PERIOD There being no questions, Council moved to the next agenda item.

ADJOURNMENT **MTN #201215** Moved by Councillor Krawiec that the meeting be adjourned at 8:35 p.m. **Carried**

Mayor, Craig Wilson

Bill Lewis, CAO