Town of Swan Hills
Regular Council Meeting Minutes
September 9, 2026
Municipal Building - Council Chambers – 7:00 p.m.

COUNCIL	Mayor Craig Wilson Councillor Paul Caughlin Councillor Jeff Goebel Councillor Terry Kuyek Councillor Dean LaBerge Councillor Kelly Stenberg Councillor Daryn Watson	
ADMINISTRATION	Chief Administrative Officer, Bill Lewis Recording Secretary, Judy Allison	
CALL TO ORDER	The regular Council meeting on September 9, 2026, was called to order at 7:01 p.m. by Mayor Craig Wilson.	
ADDED ITEMS	Administration added item 7f) RFD Growth Alberta Partnership – Emissions Mitigation Conference Sponsorship.	
ADOPTION OF AGENDA	**MTN #260901** Moved by Councillor Watson to adopt the agenda as amended.	**Carried**
ADOPTION OF PREVIOUS MINUTES	**MTN #260902** Moved by Councillor LaBerge to adopt the Minutes of the Regular Council Meeting dated August 12, 2026 as presented.	**Carried**
DELEGATIONS **a) Bert Roach (Points North Economic Consulting)**	Bert Roach (Points North Economic Consulting) gave council a presentation on his past and present experiences with various economic development placements. Points North Economic Consulting is now available for hire on a consulting basis.	
OLD BUSINESS	There being no Old Business, Council moved to the next agenda item.	
NEW BUSINESS **RFD – 2026 ORGANIZATIONAL MEETING DATE**	**MTN #260903** Moved by Councillor Caughlin that council hold the annual organizational meeting on October 28, 2026, at 6:00 pm, prior to the regular scheduled Council meeting.	**Carried**
RFD - ATCO ELECTRIC FRANCHISE FEE	**MTN #260904** Moved by Councillor Goebel that Council leaves the yearly ATCO Electric franchise fee the same for 2027 at 10%.	**Carried**

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Bill Lewis, CAO

RFD - ATCO GAS FRANCHISE FEE	**MTN #260905** Moved by Councillor Stenberg that Council leaves the yearly ATCO Gas franchise fee the same for 2027 at 10%.	**Carried**
RFD - LIBRARY FINANCIAL REVIEWER	**MTN #260906** Moved by Councillor Stenberg that Council approve the change of the Municipal Library financial reviewer to John DesJardins.	**Carried**
SWAN HILLS POOL UPDATE	**MTN #260907** Moved by Councillor LaBerge that Council accept the verbal pool update given by CAO Bill Lewis.	**Carried**
RFD - GROWTH ALBERTA PARTNERSHIP – EMISSIONS MITIGATION CONFERENCE SPONSORSHIP	**MTN #260908** Moved by Councillor Goebel that Council sponsors the Growth Alberta Partnership's Emissions Mitigation Conference for $1000.00 (Bronze Sponsorship).	**Carried**
BYLAWS & POLICIES	There being no Bylaws & Policies, Council moved to the next agenda item.	
CORRESPONDENCE & INFORMATION	**MTN #260909** Moved by Councillor Watson to accept the Correspondence & Information as presented.	**Carried**
REPORTS		
CAO REPORT	**MTN #260910** Moved by Councillor Caughlin to accept the CAO Report as presented.	**Carried**
FINANCIALS	**MTN #260911** Moved by Councillor Kuyek to accept the Financial Report dated September 3, 2026, as presented.	**Carried**
MAYOR'S REPORT	**MTN #260912** Moved by Mayor Wilson to accept the verbal report presented by the Mayor as information.	**Carried**
COUNCILLOR REPORTS	**MTN #260913** Moved by Councillor Watson to accept the verbal reports presented by Council as information.	**Carried**
QUESTION PERIOD	There being no questions, Council moved to the next agenda item.	

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IN-CAMERA **ACCESS TO INFORMATION ACT (ATIA) – SECTION 22**	**MTN #260914** Moved by Councillor Gobel to enter In-Camera at 8:55 p.m. regarding Access to Information Act (ATIA) – Section 22.	**Carried**
	MTN #260915 Moved by Councillor Goebel to exit In-Camera at 9:24 p.m.	**Carried**
	MTN #260916 Moved by Councillor Caughlin that Council accept the Member at Large Application for Camera Fife to hold a position on the Municipal Library Board for a term of three years.	**Carried**
	MTN #260917 Moved by Councillor Stenberg that Council approve a contract with Consultant Bert Roach of Points North Economic Consulting for between 10 and 20 hours of economic consulting services per month for 1 year.	**Carried**
ADJOURNMENT	**MTN #260918** Moved by Councillor Goebel that the meeting be adjourned at 9:27 p.m.	**Carried**

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